

**APPLICATION FOR TENNESSEE SUPREME COURT APPROVAL OF  
LEGAL ASSISTANCE ORGANIZATION**

Pursuant to Tennessee Supreme Court Rule 21, Section 4.07(c)

**Please complete and return to:**

Tennessee Supreme Court  
Clerk of the Supreme Court  
Supreme Court Building  
401 Seventh Avenue North  
Nashville, TN 37219

**If you have any questions, contact:**

Access to Justice Director  
615-741-2687  
ATJInfo@tncourts.gov

Pursuant to Supreme Court Rule 21, Section 4.07(c), the Commission on Continuing Legal Education and Specialization may award CLE credit to attorneys for their pro bono legal representation provided through an approved legal assistance organization. Pro bono legal services are legal services provided without a fee or expectation of a fee. *See Section 6.1 of the Tennessee Rules of Professional Conduct.*

**Organization Information**

Organization Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Executive Director: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

To be approved as a legal assistance organization pursuant to Supreme Court Rule 21, the organization must list a primary contact who will commit to oversee the pro bono project and be responsible for all paperwork and reporting attorney volunteer hours to the CLE Commission.

Primary Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Is this person an attorney licensed to practice in Tennessee?     Yes     No

Is this person a volunteer not employed by the organization?     Yes     No

**Please answer the questions below. You may attach additional pages if necessary.**

1. Please select the option below that best describes the legal structure of your organization.
  - 501(c)(3) nonprofit organization that provides legal assistance as a primary service
  - Other 501(c)(3) nonprofit organization with an initiative or project that provides pro bono legal services
  - No legal structure
  - Other. Describe: \_\_\_\_\_  
\_\_\_\_\_
  
2. Please provide a general description of the services (legal and non-legal) regularly provided by your organization and the clientele you serve. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Please provide a description of the pro bono initiative you are developing for which you wish to seek CLE credit for your attorney volunteers. Please include a description of the clientele you plan to provide with pro bono legal services. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Does your organization accept or plan to accept funds from clients for the provision of legal services? If yes, please describe the fee structure. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
5. Will your organization provide malpractice insurance coverage for the attorney volunteers? If yes, please attach a copy of the malpractice insurance policy. \_\_\_\_\_
  
6. Please attach a list of the names and titles of key people in your organization such as board members, officers, supervisors, and any person who will be heavily involved in developing and maintaining the pro bono project.